



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ABHILASHI COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Narbada Devi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01905243328
Mobile no.	9418484239
Registered Email	principalace2016@gmail.com
Alternate Email	abhilashigroup@gmail.com
Address	VPO Ner Chowk Teh. Balh Distt Mandi
City/Town	Mandi
State/UT	Himachal pradesh
Pincode	175008

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Rajesh Kumar and Ms. Sapna Goel
Phone no/Alternate Phone no.	01905243328
Mobile no.	9418456778
Registered Email	principalace2016@gmail.com
Alternate Email	abhilashigroup@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637645350501012855.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637629962499911544.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.48	2010	28-Mar-2010	27-Mar-2015
2	A	3.08	2016	08-Dec-2016	22-Jan-2022

6. Date of Establishment of IQAC	01-Jul-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Educational Trip	05-Jun-2019 1	120
Job Fair	26-Mar-2019 1	26
Workshop on Importance of MIS in Educational Institutional	22-May-2019 2	376
Workshop on Patent system in India	27-Sep-2018 2	235
Reformation of IQAC along with new motives ahead in the year	10-Jul-2018 1	16
Setup of Digital Library	10-Jul-2018 1	148
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nill	00	Nill	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	150000
Year	2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Question Bank prepared for each paper of B.Ed. Course

Special modules prepared for TET Coaching for Arts, Medical and non Medical Students

Academic calendar is prepared with specific changes

Organization of Job fair

Workshop on IPR

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Workshop on MIS	Successfully Done
Question Bank prepared for each paper of B.Ed. Course with MCQs	For the academic and intellectual development of the students.
Special modules are prepared for TET Coaching for Arts, Medical and non Medical Students	TET examination
Academic calendar is prepared with specific changes	To bring something innovative in curricular
Organization of Job fair for current year students	To place the students
Workshop on IPR	Successfully Done
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Abhilashi Educational Society	24-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Dec-2016

16. Whether institutional data submitted to

Yes

AISHE:	
Year of Submission	2019
Date of Submission	31-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Abhilashi college of Education is keen to work on the excellence of various Academic and administrative working by adopting precise and recent methods and tools in the field of education. The academic and administrative aspects of the Abhilashi college of Education have been addressed through the formation of various committees/Cells including Academic Committee, Cultural Committee, Sports Committee, Discipline Committee, Anti Ragging Committee, Extension activity cell, Cocurricular activity cell, Examination Cell, Woman empowerment cell, Grievance redressal cell comprised of various members from management, teaching staff, nonteaching staff, experts, parents, alumni, and student representatives. Decisions made by various committees are forwarded to the institutions head, who then forwards them to management. Each committee is led by a Chairman, a Coordinator, and a group of members. The overall ambience of the academic excellence is governed by the Internal Quality Assurance Cell of Abhilashi College of Education. IQAC makes ensures that all the effective measures taken for academic excellence should be executed properly and in order for the current academic year. The yearly activities are jolted down in the Academic calendar and also it is ensured that there will be regular seminars/ workshops/ symposia/ guest lectures and other social activities are a regular part of the curriculum. The respective committees meet on a regular basis to discuss and deliberate on important academic and administrative issues. The faculty member of the college is guided to make ensure that there will be the conduct of regular best practices for the welfare of society and mankind. In this path blood donation camps, health</p>

awareness and various social awareness activities are a regular part of the academic excellence. The important decisions made by various committees are documented and kept in the college repository of records. The examination committee analyses each student's achievement after each internal test and University examination, and it is sent to all staff members as a soft copy and also presented in staff meetings for valuable suggestions. The Administration is keen in promoting the research activities including Publications of research papers, awareness of projects, patents and other activities for the benefit of staff members and students of the Abhilashi College of Education. The administration has taken various steps to promote the ICT enabled tools, various pedagogical methods and modern techniques to uplift the standard of education with a clear vision and mission to make the college as one of the best college of the nation.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Abhilashi College of Education affiliated to Himachal Pradesh University follows the curriculum set by the university. The curricular aspects of the courses taught at Abhilashi College of Education are governed by Himachal Pradesh University ordinance and guidelines. The broad vision and goals of the college are kept in mind for the effective implementation of the curriculum. At the beginning of the academic session, departmental meetings are held in which overall course plan is being discussed by the staff members with the head.

Under this tentative academic and co-academic calendars are prepared for effective implementation of curriculum. Along with teachers, the students are made aware for the same. This tentative scheduling comprises of all the curricular and co-curricular aspects of academic year. Well organised orientation programme is headed by the institutions to aware newly admitted students regarding the B.Ed. Programme, its execution and different mechanisms to be followed within it. Students are also informed about the specific time plan for each course under different semesters respectively by concerned subject-teacher. This plan makes students and teachers both clear about the portion of curriculum to be executed within the fixed time. These time plans are also preserved as documentation in each semester by subject teacher as teacher-diary. Along with the use of beneficial traditional methods of teaching, the college focuses more on the use of smart teaching methods and strategies like use of smart boards, power point presentations, seminars, debates, extempore etc. These methods and strategies involve students actively in the process of teaching and learning. As learning resources college also

provides facilities of internet. To provide quality education, practical aspects of the course along with the theoretical part are also well developed, executed and documented by the college. For this, college follows the systematised practice-teaching phases as microteaching, simulated teaching, one month internship and four month internship as per scheduled by Himachal Pradesh University. College maintains all the required documents for these phases as per well planned format and generate them well in time. To facilitate students with effective learning as per pace, the college follows the transparent criterion-based assessment practices having immediate feedback mechanism. These practices comprise of class test (in different modes), surprise test, quiz, debate, internal house examinations under two phases (term-I & term-II), assignments of different subjects (four for major subjects and two for minor subjects) and different practical under different subject prescribed by Himachal Pradesh University. Specific time-plan is scheduled to address the problems of low achievers in academics by the means of remedial instruction and of high-achievers in academics by the means of advanced teaching. Another provision of assessment is as internal assessment by subject teachers in their respective subjects which is also transparent and having fixed criteria. For better execution of curriculum and assessment student's attendance is one of the major aspects which is kept in mind by the college along with other necessities. Students are also motivated and encouraged for social, cultural and moral deeds by organizing guest lectures, seminars, workshops, different co-curricular activities

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	00	11/03/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic Communication Skills	12/11/2018	198
Personality Development Programme	30/11/2018	198

Life Skills	15/12/2018	346
MS Office	11/02/2019	148
TET Coaching	01/03/2019	148
Intellectual Property Rights	27/09/2018	148
Environment Education	16/03/2019	346
Mock Demonstrations on Teaching	19/03/2019	148
Inclusive Education	11/03/2019	148
Yoga and Meditation	21/06/2019	346
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship (4 Months Practice Teaching)	148
BEd	Internship (1 Month)	198
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>IQAC is an integral part of the college for assuring the quality of college functioning. One of the aspects of this assurance is the feedback system of the college. The college follows structured and criteria based feedback system for the future development of the teaching learning process and overall working of the college. Data as feedback is gathered, analyzed and used for development of institution which follows certain mechanism as the foundation of feedback analyses. The feedback is collected at various levels viz. Students, Parents, Teachers, Employers and Alumni. This feedback is analyzed at higher level of management and steps are taken to improve the functioning. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their constant satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Structured feedback is taken from students, alumni, employers, parents through questionnaires or proforma developed by the IQAC of the college. There are different criteria of analyses for the feedback gathered from sampled stakeholders: IQAC follows 5 point rating scales for measuring various criteria under teacher evaluation and overall appraisal of the college by the students, parents, alumni and</p>

employers. These rating scales have sufficient space for getting suggestions from the stakeholders for the development of the college. Data sheet is maintained for calculating the mean of the data (criteria wise) which is followed by the graphical presentation and simultaneously weaknesses, strengths and suggestions on different aspects of college's development are also summarized by analyzing and reviewing the registers of Grievance Redressal Cell, Placement Cell, Old Student Association, Student Profiles, PTM and Suggestions from suggestion box by IQAC. Analyses and interpretation as a whole is then presented in front of IQAC and further actions are taken by the cell for overall development of the college and circulated to the teaching and non-teaching staff of the college for the future implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	200	198
BEd	Education	200	150	148
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	346	Nil	30	Nil	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	25	4	2	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Abhilashi College of education has adopted a well defined mentoring policy for the overall development and nurturing of the students. At the start of the academic year the staff members of the college are assigned some students for mentoring keeping in mind the mentor: mentee ratio should not exceed more than 1:20. The mentor is assigned with some major responsibilities for the benefit of the students. A mentor can always do more for the well being of the students. The responsibilities assigned and performed by the mentor are (a) To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. It helps the faculty member (Mentor) in monitoring the academic growth of the students. (b) Meet the group of students at least twice a month. (c) To counsel and motivate the students in all academic matters-direct or indirect. (d) To contact the parents / guardians of the students in case of their academic irregularities, behavioural changes, interpersonal relations, detrimental activities etc (e) Continuously monitor, counsel, guide

and motivate the students in all academic matters.(f)Advise students in their career development/professional guidance.(g)Keep contact with the students even after the completion of the course.(h)Maintain a detail progressive record of the student (i)Maintain a brief but clear record of all discussions with students.(j)Keep the head of the institute informed in matters of leave or absence, official recommendation etc.. In addition to this the mentor is keen to make the mentee a good citizen of India by enhancing the social and moral values along-with his academic excellence The faculty monitors their progress and reports to teacher-in-charge. This mentoring is for over all development of the students. Faculty member (Mentor) meets the students frequently and discusses various issues including class room lectures, library performances, participation of seminar / conferences and technical event, any academic difficulty faced and career development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
346	30	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	26	Nil	4	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mr. Gopal Dass	Assistant Professor	Guest of Honour (Sports and cultural activity)
2019	Dr.Rajesh Kumar	Vice Principal	Guest of Honour (Dr. APJ Abdul kalam Education Excellence Award)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	00	4th	10/07/2019	21/11/2019
BEd	00	2nd	07/07/2018	21/01/2019
BEd	00	3rd	05/03/2019	28/08/2019
BEd	00	1st	07/03/2019	28/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Abhilashi College of Education follows guidelines of HPU Shimla for internal evaluation system. For undergraduate programs, the institute conducts two house exams per semester. The average marks of both examinations are considered for the internal assessment. After completion of the house examination, the faculty

evaluates the answer scripts and distribute to the students for doubt clarifications or re-correction. Answer sheets are shown to all the students and answers are also discussed with the students. The faculty submits the re corrected scripts to the examination branch and marks are displayed on the notice board. Reforms in the Evaluation process are (a) Awareness of evaluation and assessment system.(b) Conducting tutorial classes to clarify doubts.(c) Surprise test Quiz are conducted.(d) Regular conduct of group discussions, seminars and guest lectures.(e)Monitoring the improvement in slow learner and encouraging the advance learners by reviewing their performance. Faculty conducts collaborative learning practices, assignments, remedial/extended classes, and study hours to evaluate students' performance to get better results. Faculty evaluates students growth by identifying assignment topics and creating question papers Self Study Report problems, quizzes, presentations, team-work activities and solving previous year's question papers. The distribution of weightage to the various components of assessment decided by the respective faculty and announced in the class within the first fortnight of the semester and shared with the head of the institution. Students' performance is also evaluated based on the parameters of Communication skills, use of modern techniques, critical thinking skills, problem-solving skills, ability to work in teams, and leadership qualities. House exams are taken twice in the semester. The criterion for internal assessment marks (10 marks for minor subjects 20 marks for major subjects) is based on the university guidelines. Date sheet is displayed on the college notice board and circulated to the respective class rooms. The details of the evaluation process, regulations, curriculum, and syllabus of all the programs are displayed on college website and notice board to maintain transparency, Also minimum attendance and passing marks requirements for the internal assessment are communicated to the students during the orientation program, which is held for newly admitted students. Periodic instructions related to examinations and evaluation received from the university is promptly communicated to the students through circulars. The circulars are read by faculty in the classrooms, and a copy of the same is displayed on the notice board. The eligibility criteria for the final examinations are made clear to students, and the evaluation process is reviewed in staff meetings.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the commencement of every academic year the college develop an academic calendar to draft a plan for the present academic session and tries to implement it with maximum efforts. It involves curricular and co curricular both aspects of teaching and learning process. Total academic days and all the vacations an academic calendar is scheduled by the academic calendar committee of the college with the guidance of the principal, vice principal and the chairperson of the committee. The members of the committee play a vital role to promote its aims and objectives properly. It is also keep in mind that the regulations and norms which are introduced by the Himachal Pradesh University (HPU) Shimla should be follow at the college with regard during the preparation of academic calendar for the current academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637622562188260437.pdf>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
00	BEd	Nill	147	147	100
00	BEd	Nill	100	100	100
00	BEd	Nill	198	197	99
00	BEd	Nill	148	148	100
00	BEd	Nill	148	148	100
00	BEd	Nill	198	197	99
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637642946228486194.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	30	Abhilashi Educational Society	1	0.25
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on reuse of waste paper	Abhilashi College of Education	11/04/2019
Seminar on Practice Teaching	Abhilashi College of Education	09/05/2019
Workshop on Patents System in India	Abhilashi College of Education	27/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Guest of Honour	Dr. Rajesh Kumar	Dr. A.P.J. Abdul Kalam Education Excellence award Indian Solidarity Council new Dehli	04/04/2019	Certificate of excellence for outstanding achievements and remarkable role in the field of education

Guest of Honour	Mr. Gopal Dass	Shiva College of Education	21/12/2018	Sports and cultural Activity
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	3	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	Nil	Nil	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness Rally (01/12/2018)	Red Cross	5	100
Nukkad Natak (01/12/2018)	Red Cross	5	22
Educational Trip (23/04/2019) to (25/04/2019)	Extension Activity Cell	3	100
One Day educational Trip (25/04/2019)	Extension Activity Cell	9	100
Cleanliness campaign (05/06/2019)	Extension Activity Cell	6	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
For Health related Awareness Campaign	Best Red Ribbon Club (State Award)	State AIDS Control Committee/Board Himachal Pradesh	20
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	Red Ribbon Club and Extension Activity Cell	HIV/AIDs Awareness Rally	5	100
AIDS Awareness	Red Ribbon Club	Nukkad Natak	5	22
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Govt. Schools	One Month Internship	GSSS, BAGLA GSSS(G), BHANGROTU GSSS, TAWAN GSSS, KANAID GSSS, MERAMSIT GSSS, PAIRI GHS, BALT GHS, SOYRA	16/05/2019	15/06/2019	198
Govt. Schools	Four Months Teaching Practice	GSSS. MERAMSIT GHS, BALT GSSS, BAGLA GSSS, PAIRI GSSS, KANAID GSSS (G), BHANGROTU GHS, RATTI GMS, GATTI GMS, BHOOR	16/08/2018	16/12/2018	148
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9	7.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Others	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Nil	00	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7427	2115150	200	62000	7627	2177150
Reference Books	616	97750	25	7500	641	105250
Journals	18	16770	Nil	Nil	18	16770
Others(s pecify)	7	350	Nil	Nil	7	350
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	2	1	2	1	1	1	2	0
Added	2	0	0	0	0	0	0	0	0
Total	37	2	1	2	1	1	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	3.75	3.5	3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms etc. Abhilashi College of Education has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. 1. Maintenance of library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the college. The college has a good stock of texts and references in their library. For enriching of the library, the committee procures some good publications from national and international publishers. The library committee organises reading sessions and competitions among students and teachers, appeals to and organises students, teachers, alumni, guardians to donate books. 2. Maintenance of the laboratory: The laboratory equipments, specimens, and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirements of the teaching college. Maintenance of the sports facilities: Teacher Incharge of Physical Education takes the responsibilities of the maintenances of the sport facilities. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport teacher and the advisor of the Student Union of the college. Periodically necessary steps have taken by the parent body of the college to develop the sport activities of the students. A pavilion has also been made for the student within the campus, so that the students can enjoy the events of sports Meet, organized in the college. Some of the sports items are kept in boys'/girls' common rooms/ union room and given out for use of students under the monitoring of the Sports cum common room secretaries. Students with excellence and achievements are publicly felicitated and also supported financially to the extent possible. Maintenance of Computers and IT facilities: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradations of the IT resources. There is an ICT incharge in the college which looks after the maintenance of the computers and facilities. Few part-time employees are also entrusted with use and maintenance of these facilities. Classroom facilities: The maintenance of classrooms is a

regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every semester it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements are found by the purchase committee. The purchase committee makes the purchases after approval from the Principal. There are projectors in as many as classrooms, besides smart classrooms. Student support and welfare: In the college campus, there is a good environment for the benefit and welfare

<http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637624053419955415.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid	37	128205
Financial Support from Other Sources			
a) National	NSP/ HP Epass	51	2536440
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Importance of Management Information System in Education Institutional	22/05/2019	178	Resource Person
Remedial coaching 4th Semester 2017-19	11/06/2019	148	Teachers
Basic Communication Skills	12/11/2018	198	Teachers/Resource Person
Personality Development Programme	30/11/2019	198	Teachers/Resource Person
Life Skills	15/12/2018	198	Teachers/Resource Person
Career Guidance	08/03/2019	148	Teachers/Resource Person
Environment Education	16/03/2019	346	Teachers/Resource Person
Yoga and Meditation	21/06/2019	346	Teachers/Resource Person
Classes on Pronunciation Skill	29/10/2018	198	Teachers/Resource Person

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Carrier counselling	148	148	Nil	18
2019	TET Coaching	148	148	24	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Schools	47	18	Success Point/Shikha Academy	8	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	16	B.Sc./Arts /Commerce	Medical/Non Medical/Arts	Govt. College Ghumarwin Abhilashi PG College Abhilashi PG College HPU Shimla HPU Shimla HPU Shimla MLSM College Sunder Nagar Abhilashi PG College	M. Sc Physics M. Sc Physics M. Sc Zoology M. Sc Environ. Sciences M. Sc Math M. Sc Botany M. Sc Botany M. Sc Botany

Abhilashi PG College	Sc Chemistary
Abhilashi PG College	M.Com M.A History M.A
Abhilashi PG College VGC	Hindi M.A Hindi MA
Mandi VGC	English
Mandi VGC Ma	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	25
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Worlds Environment day (seminar, cleanliness campaign)	Intra Institutional	198
Voters awareness day (seminar, rally)	Intra Institutional	198
Annual sports meet (volleyball, kabbadi, table tennis, badminton, chess, spoon lemon race)	Intra Institutional	198
International woman day (poster making , declamation, slogan, seminar)	Intra Institutional	198
International science day (Quiz Competition)	Intra Institutional	15
Voters Day (Seminar, Awareness Rally)	Intra Institutional	198
Human rights Day	Intra Institutional	198
Worlds AIDS day	Inter Institutional	198
National Hindi Diwas	Intra Institutional	10
Kanya Bhrun Hatya (declamation)	Intra Institutional	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution creates a platform for the active participation of the students in the various academic and administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The institution has a well functional student's council with five members i.e. President, Vice- President, Secretary and two executive members. At college level, fresh committees are formed under the supervision of faculty and college management. Each council/committee has a chairperson and two or three faculty members and it includes students members too. The student representatives bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. The institution has College Student Association which works with their five members, various class/students representatives along with college management for smooth running of the tasks. CSA helps students to share ideas, interests and concerns to conduct various competitions and programs at department level like seminars, teacher's day, farewell to final year students, various sports activities are organised by these bodies every year. Student council communicating problems faced by students to principal and management of college. It also helps to maintaining discipline in college campus along with discipline committee. CSA take participation in extension activities like Voters Awareness Programme, Swachh Bharat Abhiyan, Tree Plantation, Yoga day, Blood Donation etc., under the supervision of extension activity committee. CSA also give their suggestions for purchase of books, magazines for library. They often also help raise funds for- wide activities, including social events, community projects, and helping people in need. The institution has various committees along with student representatives like College Student Association, Anti-Ragging committee, Sports committee, Prevention of violence, misbehaviour and Harassment against women and Girls, Annual Magazine committee, Placement Cell, Guidance and Counselling, Grievances Redressal Cell, Campus Beautification, Co-curricular activity committee, Extension activity committee, Admission Committee, Teacher Parents Association, Teachers Committee for preparing academic Calendar, IQAC, Red Ribbon club etc., to ensure proper maintenance and upkeep for growth and development of college. The college has well equipped library. It has computer terminals with internet facility and large reading spaces. A regular update on new additions is provided by the library. A library committee works regularly to oversee the functioning of the library and various other committees co-ordinate with each other to enable the students to get maximum exposure and participation and also to avail all the facilities provided by the college. Both the library and administration section of the college have gone computerization. An eco friendly environment is of prime importance in the college. The sports and cultural committees make an event calendar to organize annual sports in which many teams participated in various games such as Table Tennis, Volleyball, Badminton, Kabbadi, Chess etc., and winner were given mementos and trophies. The annual function is conducted by the student's council under the supervision of faculty. Various cultural activities performed by the students of the college along with music system were result of initiative by student's council. There was provision of lunch for staff and students. Thus, the student's council have contributes significantly along with the college management to the development of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

148

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to manage the colleges, Abhilashi College of Education employs a Professional Management approach. The Professional Management programme aims to implement the concept of innovation in academic and administrative matters. The practise of decentralisation has its own significance in management. It reflects policy formulation, planning and administration, and office administration. Management and administration are in charge of the quality initiative, which promotes education to all sections. The College enhance the quality at various levels - Management, Adminitration, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, Red Ribbon Club, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the College.

1. Management: The College promotes a culture of decentralisation and participatory management, involving all types of stakeholders in the decision-making process. The management team is a firm believer in decentralisation and participatory management. The management strives to provide the Colleges with significant independence in all areas of decision making. 2. Administration:

The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. 3. Teaching Staff: Faculties strives to maintain a positive relationship with students, faculty, and the community. The faculties carry out the policies and programmes in an accurate and constructive manner. College faculty members represent ethics and participate in professional ethics education. 4. Non Teaching Staff: In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

The top management gives the Principal and the academic council a lot of freedom and flexibility to lead all of the colleges academic activities. They meet on a regular basis and take the necessary steps to formulate and implement the Colleges strategic plan. As part of the Colleges quality improvement and quality initiative, the IQAC and other statutory Committees are constantly working on quality improvement. At the start of each academic year, all faculty members gather to discuss the smooth operation of the College. Several committees are formed, and responsibilities are assigned to them. The chairman of the committee reports to the principal and IQAC on the decisions planning and implementation. They collect feedback from all of the Colleges stakeholders and take steps to improve the situation as far as they are able, as well as recommending further corrective action to management. The Principal of the College is in charge of administrative and academic duties. Under this process Abhilashi College of educations organized: Practice 1: Workshop on MIS on 22/05/2019 Practice 2: Workshop on IPR 27/09/2018

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The IQAC plays an important role in the Quality Drive regarding the curriculum. • The teaching plan is prepared in view the Principal and Vice- Principal. Syllabus Completion Reports are collected. The feedback regarding trenching methodology and content presentation is taken for the students.
Teaching and Learning	With the motto 'All round personality development of the students, the IQAC encourages the innovative and creative teaching learning process in an integrated form. • Teachers deploy a multiple teaching learning strategy for effective delivering of the prescribed syllabus taken up for teaching course. ICT based teaching methods are adopted. • The college has provided facilities like the Internet, WiFi, LCD projectors, laptops, software, educational CDs, and Science laboratories with modern equipments. • Student's feedback is collected trough TES (Teacher Evaluation by Students) to enhance the learning among students.
Examination and Evaluation	The IQAC insists on conducting evaluation process throughout the year. • The College adheres to the regulations, rules, procedure and pattern provided by the University. The Examination Committee looks into the matter in an objectives and impartial manner through the well established channel. • The term examination are conducted twice during a semester. At the end of the term the University took final examinations under strict surveillance. • Various tools for the Comprehensive Evaluation are used like written test, Oral test, Project work, Observation, Home assignment, Analysis, Group discussion, Quiz competition, Seminar etc. The online Examination forms filled by the students according to the dates given by Himachal Pradesh University Shimla.
Research and Development	It is necessary in the teaching learning process to make it more innovative and scientific with

accordance of the scenario our faculty members follows the integrated approach and merge themselves in the academic world of research by promoting the faculty development programme , innovative pedagogy to enhance the teaching skills on behalf of their personal , professional development and motivate the teachers for Research , Ph.D.. and publications of research paper.

Library, ICT and Physical Infrastructure / Instrumentation

The College has provided all infrastructures which in turn provides best physical ambience for the faculty in terms of adequate library, ICT, etc• The multipurpose hall was built in the campus and is used for Morning Prayer and for conducting other cultural activities. • Open seating space for boys and girls were developed. • The facilities provided for ICT based teaching and learning in the college are maintained.

Human Resource Management

Workshop on, Induction programme Seminar on innovation in teacher

Industry Interaction / Collaboration

the internship programme for B.Ed. students is prescribed in the syllabus by the H.P. university. The duration of the internship in 2nd semester one month and 3rd semester 4 month internship is collaboration with different Middle, high and senior secondary schools

Admission of Students

The College website, prospectus and handbook contain information about the Institution and the programmes offered. • The prospectus that highlights the details of B.Ed. programme prepared every year and gives details of eligibility norms for admission. • Students from nearby places takes admissions in B.Ed. Course. Therefore the college makes efforts to give admission to all eligible students. They are provided counselling in selecting their optional subjects. To get admission, it is mandatory for the students to qualify B.Ed. entrance Test conducted by Himachal Pradesh University Shimla. The online admission procedure is followed by the students according to the norms prescribed by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Planning and Development	Planning and development of the building management of the college faculty members, an architect, an engineer, contractor, office staff to assist with the planning and execution of vertical extension of the college, planning for infrastructure associated with the new wing.
Administration	All the circulars, notices from the Himachal Pradesh University, notices from Government of Himachal Pradesh and from UGC regarding all college academic and administrative activities are received through only email. Many numbers of notices and circulars are put on the University website. • The colleges regularly go through the inbox of email for important circulars and notices and are answered by mail. • The college website contains all the important information about the institution, college, courses, faculty profile, all the academic and administrative information, all the important circulars and notices which facilitates e-governance.
Finance and Accounts	Financial planning and implementation involves the participation of teachers and non-teaching staff. Every grant to the college is discussed with the management authority for each beginning of the academic year. The library committee prepares and plans for the book budget with planning.
Student Admission and Support	To the support of the students admission committee is framed, remedial and advance teaching is provided to the students. The facility of the book bank, question bank, reference books, national journals, survey book, Dictionaries, health and physical cum yoga recourse centre facilities, are also available. Financially challenged students received scholarship through Govt, based scheme and fee concession is given to the needy students by the institution.
Examination	Presently, the examinations of the course is conducted at college level guideline given by University. All the circulars, notices of the University related to examination are received through email provided by the University and are answered through email as well as by post. • The question papers of all the university

examinations are received through the representative of the University. • The results of the all semester are communicated to the students by unique student Id or online university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Personal ity Develo pment Programme	Personal ity Develo pment Programme	30/11/2018	30/11/2018	30	12
2018	Workshop on IPR	Workshop on IPR	27/09/2018	28/09/2018	30	12
2019	Workshop on MIS	Workshop on MIS	22/05/2018	23/05/2019	30	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Personality Development Programme	30	30/11/2018	30/11/2018	1
Workshop on IPR	30	27/09/2018	28/09/2018	2
Workshop on MIS	30	22/05/2019	23/05/2019	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
30	30	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Scholarship facilities for students • Interest free loan facility for teaching • EPF for staff members releasing salary less than Rs.6500/-per month. • Casual, earned, medical and study leave. • Accidental insurance facility for staff members. • Use of computers, printing and xerox facility for carrying own study/research works. • Grievance redressed mechanism for all employees adopted by Abhilashi Educational Society (parent body of the college). • Sponsoring staff for professional development programs. 	<ul style="list-style-type: none"> • Interest free loan facility for non-teaching • EPF for staff members releasing salary less than Rs.6500/-per month. • Casual, earned, medical leave. • Accidental insurance facility for staff members. 	<ul style="list-style-type: none"> • Post metric scholarship for students • Hostel facility for girls • Fee concession to the students who belong to the weaker section of the society • Preventions of violence, misbehavior and harassment against women in the college during working hours.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

To ensure financial compliance, the College has established a mechanism for conducting annual internal and external audits of financial transactions. The internal financial committee of the College conducts an annual internal audit. The committee thoroughly verifies the income and expenditure details, and the internal audit compliance report is submitted to the Colleges management via the principal. An external agency conducts an external audit once a year. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the start of each fiscal year, the principal submits to management a budget allocation proposal that takes into account the recommendations of all department heads. The college budget includes both recurring and non-recurring expenses such as salaries, electricity, internet charges, maintenance costs, stationery, other consumable charges, and so on. The accounts department will keep track of expenditures in accordance with the budget established by management. The costs of depreciation for various items purchased in previous years are also computed. Process of the internal audit:

An internal financial committee audits all vouchers on a yearly basis. The expenses incurred under various headings are thoroughly scrutinized by verifying the bills and vouchers. If a discrepancy is discovered, it is brought to the attention of the principal. Every year, the same procedure is followed.

Process of the external audit: According to government regulations, the colleges accounts are audited on a regular basis by chartered accountants.

After the audit, the auditor ensures that all payments have been duly authorized, and the report is sent to management for review. Any questions that

arise during the auditing process will be addressed as soon as possible, along with the supporting documentation, and within the time limits specified. During the preceding years, the College received no major audit objections. All of these mechanisms demonstrate the Colleges financial transparency and adherence to financial discipline in order to avoid defalcation of funds or properties at all levels. The audited statement is duly signed by the management and chartered accountant authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Abhilashi University	500000	For making road to the college, for drainage system
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6.4.3 – Total corpus fund generated

2157263

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Abhilashi University	Yes	Abhilashi Educational Society
Administrative	Yes	C.A appointed Abhilashi Educational Society	Yes	Abhilashi Educational Society

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

In the meetings of Parent -Teacher Association to support the academic environment of the campus following agendas were taken: 1. A check on academic performance of the students. 2. Discussion on the feedback given by teachers to the parents regarding their ward. 3. Discussion on the intellectual enrichment activities undertaken by the college

6.5.3 – Development programmes for support staff (at least three)

- Interest free loan facility for non-teaching
- EPF for staff members releasing salary less than Rs.6500/-per month.
- Casual, earned, medical leave.
- Accidental insurance facility for staff members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Digital Library 2. Smart class rooms 3. National Seminar

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Reformation of IQAC along with new motives ahead in the year	10/07/2018	10/07/2018	10/07/2018	16
2018	Workshop on Patent system in India	10/07/2018	27/09/2018	29/09/2018	235
2019	Workshop on Importance of MIS in Educational Institutional	06/04/2019	22/05/2019	23/05/2019	376
2019	Job Fair	11/01/2019	26/03/2019	26/03/2019	26
2019	Educational Trip	06/04/2019	05/06/2019	05/06/2019	120
2018	Setup of Digital Library	10/07/2018	10/07/2018	10/07/2018	148

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Human Right Day	10/12/2018	10/12/2018	155	44
AIDS Awareness Rally	01/12/2018	01/12/2018	155	44
National Voter Day	23/01/2019	23/01/2019	257	89
Sports Meet	18/04/2019	18/04/2019	257	89

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Use of LEDs Bulbs 2. Celebration of Environment Day 3. Celebration of Earth Day

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	01/12/2018	1	AIDS Awareness Rally/Nukkad Natak	HIV AIDS	198
2019	1	1	23/01/2019	1	Seminar on Voters Day	Importance of Voting	346

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK ON HUMAN VALUES AND PROFESSIONAL ETHICS	24/12/2018	Human values refer to the basic inherent moral inclinations towards kindness, honesty, loyalty, love, peace, sympathy, truth etc. that enhance fundamental goodness of human beings and society at large. They are the values that human beings cherish and hold in common, consciously and otherwise, in most of the places and times and practice them. Human values help in understanding the

attitude, motivation, behavior, and also influence one's perception about the world. They enable the interpretation of "right and wrong" and provide the ways to understand humans and organizations. Human values and professional ethics are complementary to each other. Whereas human values convey personal conviction, ethics describe the accepted principles and standards of conduct about moral duties and virtues as applied to an organization. Codes of professional ethics guide the stakeholders of an organization about the desirable and undesirable acts related to the profession. The underlying philosophy of having professional ethics is to make people follow a sound uniform ethical conduct. The success of an institution's mission and vision is driven by value-based ethical behavior of its committed faculty members, officers, staff and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Life Skills	15/12/2018	15/12/2018	346
Yoga and Meditation	21/06/2019	21/06/2019	346
Basic Communication Skills	12/11/2018	12/11/2018	198
Celebration of International Women's Day	08/03/2019	08/03/2019	352

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Cleanliness campaign

Tree plantation
Campus beautification
Use of LEDs bulbs
Maintenance of drainage system

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

In addition to the main motto Vidya Dadaati Vinayam (Education creates Politeness), the vision of Abhilashi College of Education is appropriately summed up by Swami Vivekanand's quote- " We want the education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one's own feet."Abhilashi College of Education was established in 2003 and right from that time it endeavored to provide quality teacher education to the prospective teachers. For maintaining a standard in providing quality teacher education, the College is accredited with A grade by National Assessment and Accreditation Council. Best Practices I

Title of the Practice: Special Teaching Practices to the deserving trainees by the college. Objectives of the Practice It is widely assumed and practiced that among students, some are average in terms of merit. Some students, on the other hand deserve. In this situation, a teacher must face difficulties during the training period. In such a case, a teacher made an effort to train trainees for teaching practices that must be carried out in various schools. So, the noble goals of the practice are as follows:

- To provide special assistance to students who are unable to follow the teachers as closely as other meritorious students, without regard to caste, creed, or gender.
- To promote equality among trainees.
- To instill in trainees the values of teacher education and teaching practices. The expected outcome is that they will be able to finish their teaching practices with very positive feedback. Beneficiaries must treat the needy in accordance with the principle of lending a helping hand without discrimination. The Situation The noble goal faces teething problems as well as difficult challenges in its design and implementation
- Gathering the necessary resources was a difficult task. After much effort, our college established a campus-wide programme for faculty and other visitors to donate their time and money. Finally, our college determined the number of students/trainees who fall into the category of less-than-meritorious students.
- To assess the trainees, a special task of intelligence test was performed.
- Finally, our committee has decided that the college will provide special teaching practices to deserving trainees. It is critical to emphasize that there are many different types of students available in our colleges. Everyone comes from a different family. Some students are extremely poor, and their financial situation is pitiful. In such circumstances, imparting specialized training in teaching practices was a difficult task. Another aspect of teaching practices was the problem that was in front of trainees. After finishing the class, they must devote additional time to special teaching practices. As a result, it was a matter of consideration. The coordinator and unit members decided that we should provide transportation and refreshments to the trainees. It will keep them active and fresh. As a result, the majority of college trainees agreed to participate in a special class of teaching practices. The additional benefit of this practice is that many students (both current and previous) from Abhilashi College of Education voluntarily participate in it and express an interest in special teaching practices. This act inspires and motivates other students to serve the nation and find a way to help the society. During the course of this practice, some general issues arise. It is critical for the cells coordinator to double-check all activities created by trainees and supervised by experts. Our coordinator focused his thoughts and decided to provide better and more advanced teaching practices to trainees with the assistance of faculty members.

The full support and participation of this colleges faculty is ensured during the process. It was also important to maintain the colleges and administrations criteria, but in the end, we succeeded, and our trainees were satisfied with the special teaching practices imparted by the team of experts. Best Practices

II Title of the Practice: Plantation Programme Objectives of the Practice People have noticed that nature has been changing dramatically, and we are to blame for this change because we are building and constructing more and more cities and towns. As a result of nature becoming unbalanced and disrupted, the combination of oxygen has ruined. As a result, we must now maintain this balance by paying attention to the following points: • Plantation programme can become more popular by ensuring more plantation of various fruits and other useful plants and trees. As a result, it is our responsibility to encourage more students to participate. • To instil in students a greater appreciation for plants and the environment. The very noble goal of the "Plantation Programme is to save and protect the environment through plantation work" with the following points: • To raise the level of student thinking regarding plantation work. • To ensure that students are sincere about the importance of trees and plants. • Instilling a plantation programme in students can change their hearts and hobbies, causing them to produce more and more oxygen. • To maintain the natural cycle in order to improve the environment. The Methodology

It is critical to plant an increasing number of trees, herbs, and climbers because these are the carriers of rain and cloud. Only nature has the ability to increase the balance of nature in order to produce more and more oxygen, but this is only possible when our surroundings are densely forested. Such a programme is only possible if our younger generation becomes more sincere and active in the plantation programme. If our plantation programme is successful, it is certain that our environment will be in balance, and peoples lives will be happy and prosperous. As a result, we should plant more trees and protect them for future generations. Proof of Success our efforts in plantation work stirred the students hearts and inspired them to move quickly on the path of plantation for the balance of nature and the improvement of the environment. As a result of the programme, nearly all of the students participated in the plantation programme initiated by the college and administration. Now we hope that after this rainy season, these planted trees will provide us with feelings of true nature and natural beauty. Problems Seen and Resources Required Some students were so mischievous that they avoided the programme and denied such types of activities, but our learned and scholar faculties persuaded them, and they eventually agreed to work on the plantation and realised the value and importance of nature and the environment. Not only that, but they also planted more and more plants and took an oath to protect the plants for the sake of natures balance.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637645661715546724.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mission of the Abhilashi College of Education is to imbibe 4 Ds (Dedication, Diligence, Sense of Discrimination and Dignity of teaching profession) through the development of: ? 3H (Head, Heart and Hand) ? 3A (Ability, Aptitude and Achievement) ? 3C (Communication Skills, Character and Computer Awareness) In present scenario, when the values are degrading day by day, Abhilashi College of Education give emphasis on value based education and believes that it is vital for the success of society. The spirit of mutual work, discipline, social

responsibility towards community development and nation building is inculcated through curricular and co-curricular activities. The College contributes towards women empowerment by organizing various activities. Prospective teachers learn life skills, get trained in adopting healthy life skills, and also trained for future. Besides the teaching process, for the all-round development and to improve the intellectual and reasoning abilities of the prospective teachers, College organizes a number of activities viz. Debate, Declamation, Slogan writing, Rangoli making, Poster making etc. in the campus. Students are motivated to participate intercollegiate, state and national level competitions in different activities. Every year sports meet arranged in the college for all round development of the students. Abhilashi College of Education focuses to enrich knowledge, research attitude and skills in prospective teachers. Thus, the college also organizes college as well as national level seminars, workshops and symposium to energize the thought process of the prospective teachers. Career counseling for employment and higher education is also provided. The faculty members of the college use innovative teaching technologies to impart the quality education to the students. The college has Wi-Fi campus and is well-equipped with smart classrooms. Scholarship facility is provided to the needy students. College has a placement cell with an objective to establish strong connection with neighboring schools to ensure the employment for the students. The nature care and environmental awareness is being promoted by the college and initiatives are taken for making college campus as a green and clean campus. Abhilashi College of Education is centrally located Institution adjacent to NH-21 at Nerchowk in Distt. and is well connected with transport facilities from all corners of the state throughout 24 hours a day. The location of the college gives a nostalgic feeling of development and commitment to the society to uplift the rural areas and bring it at par with the towns in terms of providing quality education. Abhilashi College of Education has a long-standing reputation for providing quality education to the prospective teachers.

Provide the weblink of the institution

<http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637642948028523566.pdf>

8.Future Plans of Actions for Next Academic Year

Abhilashi College of Education has a clear vision to meet global standards of education by imparting world class education through skilled manpower to make a significant contribution to the nation building, catering to the need of the society by creating research oriented intellectual domain that initiates, nourished and perpetuates values of humanity and achievement of excellence in academic field. Thus college believes in creating new frontiers of knowledge for development of a human and society moving on the following future plans for the next academic session to reach the target: • To organize Faculty development programmes on regular basis. • Restructuring of improved E-resources in the college. • To develop Media centre in the college. • To promote the staff and students to write start up projects under the seed money. • To organize National Seminar in Education. • To strengthen placement cell in order to ensure better student progression. • To organize a guest lecture series on various emerging educational topics. • College level workshops on IPR and MIS. • To promote collaborations and MOU's.