



ABHILASHI COLLEGE OF EDUCATION

(NAAC Accredited 'A' Grade College)

Ner Chowk, Teh. Balh, Distt. Mandi (H.P.) - 175008

Approved by Govt. of H. P., Recognised by NCTE, Jaipur & Affiliated to HPU, Shimla

Contact. 01905-243328, 243239 Fax. 01905-243328

Email: abhilashigroup@gmail.com, website: www.abhilashi-edu.in

BEST PRACTICES (2019-2020)

In addition to the main motto *Vidya Dadaati Vinayam* (Education creates Politeness). The vision of Abhilashi College of Education is appropriately summed up by Swami Vivekanand's quote we want the education by which character is formed, strength of mind is increased. The intellect is expanded and by which one can stand on one's own feet." Abhilashi College of Education was established in 2003 and right from that time it endeavored to provide quality teacher education to the prospective teachers. For maintaining a standard in providing quality teacher education, the College is accredited with "A" grade by National Assessment and Accreditation Council.

Best Practices I

Title of the Practice:

ORGANIZATION OF JOB FAIR BY THE COLLEGE.

A **job fair**, also referred commonly as a **job expo** or **career fair** or **career expo**, is an event in which employers, recruiters, and schools give information to potential employees. Job seekers attend these while trying to make a good impression to potential coworkers by speaking face-to-face with one another, filling out résumés, and asking questions in attempt to get a good feel on the work needed. Likewise, online job fairs are held, giving job seekers another way to get in contact with probable employers using the internet.

In colleges, job fairs are commonly used for entry-level job recruitment. Job seekers use this opportunity to meet with an employer and attempt to stand out from other applicants and get an overview of what it is like to work for a company or a sector that seems interesting to the applicant.

Benefits of Career fairs

- Career fair talks are useful as they give general info on how to, for instance write a CV or how to prepare for an assessment centre.
- They are a great place to do some info research since the companies at careers fairs provide huge amounts of information and experience about different sectors.
- Great place to be networking with the staff.


Principal
Abhilashi College of Education
Ner Chowk, Distt. Mandi (H.P.)

Tips for job seekers at careers fairs

- Don't stay silent, mingle and show interest by asking questions.
- Dressing professionally.
- Follow up after via connection to LinkedIn or "I-want-to-know-more" type of e-mail.

Objectives of the Practice:

Job fairs give you opportunities to meet with representatives from many employers. The purpose of going to a job fair is not to ask for a job but to develop relationships that might lead to a job.

So, the noble goals of the practice are as follows:

- To organize the Job Fair for teaching profession
- To establish the relationship and positive interaction with various settlement of School or Coaching authorities.
- To settle the trained trainees in various educational institutions.
- To encourage the Job aspirants in respect of Teaching profession.
- To make a good impression to potential trainees by speaking face-to-face with one another
- To help them trained for filling out résumés
- To provide special assistance to students for filling out résumés
- To promote equality among trainees.

Impact of the Practice:

During the course of this practice, some general issues arise. It is critical for the cell's coordinator to double-check all activities created by trainees and supervised by experts. Our coordinator focused her thoughts and decided to provide better and more advanced teaching practices to trainees with the assistance of faculty members. The full support and participation of this college's faculty is ensured during the process. It was also important to maintain the college's and administration's criteria, but in the end, we succeeded, and our trainees were satisfied with the special teaching practices imparted by the team of experts.

Best Practices II

Title of the Practice:

STUDENTS MENTORING SYSTEM

Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. They can serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times.

The Context:

The current class teaching scenario wherein only the class teacher alone is in contact with the student of respective class to some more extent. However rest of the faculties have not enough interaction with the students. To overcome this barrier, the college has introduced the student mentoring system to fulfill the following tasks. . To take interest in developing students career and well being. To have interpersonal and professional relationship with mentees. Some faculty limit the responsibilities of mentoring to simply discharging their role as advisor however, assigned advisors are more effective who play important role in development of future of students. The role of advisor is limited to guiding academic progress but the role of mentor is focused on advancing students career through interpersonal relation that facilitate sharing guidance experience.

Objectives of the Practice:

The objectives of the SMS (Student Monitoring System) include:

- To help fresh students understand the challenges and opportunities present in the Institute and develop a smooth transition to campus life.
- To counsel academically weak students and to play an important role in helping troubled students cope with academic, extra-academic and personal problems.
- To provide positive guidelines to students in the institute.
- To proactively try to identify problems of the general student populace and to bring them to the notice of the concerned authorities.
- To ensure regularity and punctuality of students through counseling sessions.

- To establish a first line of communication for each student with the institution
- To create a sense of oneness among students with the institution.
- To identify and mitigate psychology societal and other issues faced by students and counseled there or refer them to experts for remedy.
- To make the students be self-aware of their strengths and weakness and take necessary remedial action.
- To Monitor the various aspects of student's progress regarding teaching learning.

The Practice

- Each faculty member is the mentor of a group of 20 to 25 students allocated to him/ her by the Head of the Department. Those faculties will continue to be the mentors for the same group of students till their graduation.
- The teacher mentor collects personal information from the ward without touching sensitive issues or forcing any information out of the wards and then provides the needed counseling to the wards.
- Critical issues are brought to the notice of the Head of the Department.
- The teacher meets the wards informally outside class hours as well and guides them regarding their career options.
- A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes.
- When the students enter the college, they get lost in the crowd with too many students in the same class coming from different backgrounds these students face stress of complex course, peer pressure, and emotional immaturity. Therefore, it is the need of the hour to intervene and introduce mentorship program to this vulnerable group.

Responsibilities of Mentors

The teacher mentor will perform the following functions

- Meet the group of students at least twice a month.
- Maintain a mentor-mentee detail progressive record of the student.
- Keep contact details of students and parents.
- Send letter to parents/guardian for parents meet and also contact parents/guardian if situation demands.
- Continuously monitor, counsel, guide and motivate the students in all academic pursuits.

- Advises students in their career development/professional guidance.
- Keeps contact with the students even after their graduation.
- Intimates HOD and suggest if any administrative action is called for.
- Identify hobbies and fields of their interests.
- Guide and motivate to improve their results.
- Know their academic and psychological needs and guiding them accordingly.
- Encouragement and Orientation provided in developing enthusiasm to participate in multi-skilled activities such as curricular, co-curricular and extra-curricular.

Evidence of Success:-

Effective mentoring good for mentors, mentees and good for the discipline. One of the successes to implement mentoring system is the dropout rate of the college minimized. The student's attendance per class has increased remarkably. For mentees Student Teacher strong bond is developed. It has helped to improve communication skills, social skills. Students felt connected and shared their difficulties. For College Mentoring system has been highly appreciated by the mentees parents. The discipline has been improved in the college campus. Involvement of knowledge indirectly set a role model as a mentor in front of students.

Mentor is introduced to the important issues of students. Mentor as a caring adult has to improve communication skills. Mentors developed insight for student's problems and stress. Mentor experience the problems of mentees and get closer to students from different socio economic status. Mentors felt, it is an opportunity to cooperate adolescents to nurture career

Resources:

Involvement of faculty members to adapt 10 to 20 students as their mentees for their overall development and inculcate value education among them so as to make them employable.


Principal
Abhilashi College of Education
Ner Chowk, Dist. Mandla (M.P.)