Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	ABHILASHI COLLEGE OF EDUCATION

Name of the head of the Institution	**Dr. Narbada Devi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01905243328**
Mobile no.	**9418484239**
Registered Email	**principalace2016@gmail.com**
Alternate Email	**abhilashigroup@gmail.com**
Address	**VPO Ner Chowk Teh. Balh Distt. Mandi**
City/Town	**Mandi**
State/UT	**Himachal pradesh**
Pincode	**175008**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Ms. Sapna Goel**
Phone no/Alternate Phone no.	**01905243328**
Mobile no.	**9418456778**
Registered Email	**principalace2016@gmail.com**
Alternate Email	**abhilashigroup@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/6376489

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637629962799900723.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.48**	**2010**	**28-Mar-2010**	**27-Mar-2015**
2	**A**	**3.08**	**2016**	**08-Dec-2016**	**22-Jan-2022**

6. Date of Establishment of IQAC	**01-Jul-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organization of Talent Hunt function to locate different abilities among the students	**15-Oct-2019** **1**	**430**
Guest Lectures from Eminent Personalities	**10-Oct-2019** **1**	**230**
Preparation of Question Bank for each course	**14-Mar-2020** **15**	**430**
Preparation of MCQs for each Subjects	**14-Mar-2020** **15**	**430**
Preparation of TET modules	**14-Mar-2020** **60**	**430**
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nill	**Nill**	**Nill**	**2020** **00**	**0**
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**200000**
Year	**2020**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of Question Bank for each course

Preparation of MCQs for each Subjects

Use of Technology in teaching learning process

Guest Lectures from Eminent Personalities

Preparation of TET modules

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Personality Development Programme	**Successfully Done**
Workshop on IPR	**Successfully Done**
Competitive Examination Coaching	**For the placement of the students**
Workshop on MIS	**Successfully Done**
Special modules are prepared for TET Coaching for Arts, Medical and non	**TET examination**

Medical Students	
Question Bank prepared for each paper of B.Ed. Course with MCQs	For the academic and intellectual development of the students.
Guest Lectures from Eminent Personalities	Successfully Done
Seminar on Industry-Academia	Successfully Done
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Abhilashi Educational Society	20-Apr-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**07-Dec-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**31-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Abhilashi College of Education is enthusiastic. to work on various aspects of excellence Academic and administrative work is carried out using precise and uptodate methods and techniques. tools for use in the field of education The aspects of academia and administration Abhilashi College of Education is one such institution. been addressed by the establishment of a number of committees/cells, including Academic and Cultural Committees Discipline Committee, Sports Committee Extension of the AntiRagging Committee Co curricular activity, activity cell Woman, Cell, Examination Cell empowerment cell, Grievance redressal cell comprised of various members from management, teaching staff, non teaching staff, experts, parents, alumni, and Students serve as**

representatives. The decisions of various committees are forwarded to the institutions head, who then forwards them to management. A Chairman, a Coordinator, and a group of members lead each committee. The Internal Quality Assurance Cell of Abhilashi College of Education governs the overall atmosphere of academic excellence. IQAC ensures that all effective measures taken for academic excellence are carried out correctly and in order for the current academic year. The yearly activities are recorded in the Academic calendar, and it is also ensured that there will be regular seminars/workshops/ symposia/guest lectures, as well as other social activities. are included on a regular basis in the curriculum. The committees meet on a regular basis to discuss and deliberate on critical academic and administrative issues. The colleges faculty members are directed to ensure that best practises are followed on a regular basis for the benefit of society and mankind. Blood donation camps, health awareness, and various social awareness activities are all part of this path to academic excellence. The important decisions made by various committees are documented and stored in the colleges records repository. The examination committee evaluates each students performance after each internal test and University examination, and the results are sent to the student. The Administration is eager to promote the research activities such as Publication of research papers, project awareness, patents, and other activities for the benefit of Abhilashi College of Education staff and students. The administration has taken various steps to promote ICTenabled tools, various pedagogical methods, and modern techniques to raise educational standards, with a clear vision and mission to make the college one of the best in the country. are documented and kept in the colleges record repository The examination committee evaluates each students performance after each internal test and University examination, and the results are sent to the student.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Abhilashi College of Education, Ner Chowk is an affiliated institution of Himachal Pradesh University. The college being a constituent associated college of the Himachal Pradesh University is bound to follow the curriculum and evaluation pattern of the University. The main aim of the college is determined to provide the quality education to the future teachers. With the correct mix of technology and human touch, the college empowers the aspiring teachers to propagate education through the rungs of the society so that they serve the nation while making a satisfying career for themselves. The motto of the college is "VidyaDadatiVinayam" which means "to bestow student-teachers with right kind of attitude, behavior, and values like social service, a dignity of labor, temperance and spirit of humility". For preparing such future teachers, the college with the committed visionaries in Abhilashi Educational Society (parent body of the college) and dedicated faculty members tries to achieve the set objectives. The vision and mission of Abhilashi College of Education are corroborated with the objectives of the society and reflects the commitment of the Institute towards holistic development of the students and inculcating national and human values in them through academic, co-curricular and socially meaningful activities. The teaching, learning and evaluation schedules are strictly followed as per the notification given by the Himachal Pradesh University. College prepares its proposed academic and co-academic calendars at the beginning of each academic year. Well organized orientation programme is headed by the institution to aware newly admitted students regarding the whole B.Ed programme. The institute has well qualified, dedicated and experienced faculty. The pedagogy at Abhilashi College of Education provides ample opportunities for students to develop into trained and competent professionals by keeping abreast of the ever changing technologies. The traditional classroom teaching is supplemented by regular tests, tutorials, group discussions, projects, seminars, workshops and direct exposure of teaching by attending the one month and four month internship programme in surrounding schools. While teaching students, a sincere effort is also made to cover the latest developments in each subject area. The classroom environment is congenial and makes learning proactive. The students learn a sense of team spirit, responsibility and professional integrity here. The institute and Faculty members adopt numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes mentorship, tutorials and remedial teaching. The entire approach is student centric. For well -planned curriculum delivery, teacher-diary is prepared by every Faculty member before commencement of Semester. Continuous review of the progress of syllabus completion, performance of the students, association activities are done in the department level meetings. Internal tests viz. oral test, surprise test, quiz, debate and house examination under two phases i.e. term-I and term-II are conducted to evaluate the performance of students. Abhilashi College of Education has various well managed cells and committee for adequate execution of the whole programme.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

| 00 | 00 | Nil | 00 | 00 | 00 |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	00	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	00	10/03/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Guidance	18/11/2019	198
Campus Recruitment Training	20/12/2019	198
Yoga Week (Online mode)	21/06/2020	396
Guest Lecturers	10/10/2019	198
Personality Development Programme	21/12/2019	198
Workshop on IPR	16/08/2019	85
Workshop MIS	13/03/2020	90
Competitive Examination Coaching (Online)	14/04/2020	198
Cleanliness campaign	01/10/2019	198
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship (4 Months Practice Teaching)	198
BEd	Internship (1 Month)	198
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Internal Quality Assurance Cell in Abhilashi College of Education act as a significant administrative body that is responsible for all quality matters. Internal Quality Assurance Cell initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in college. In order to ensure the growth of the institution, the Internal Quality Assurance Cell of the Abhilashi College of Education collected a periodic quality based feedback and suggestions from all its stakeholders. The feedback for overall development of the institution is obtained from Students, Teachers, Parents, Employers and Alumni and being analyzed. The feedback is utilized to improve the functioning of College. Feedback taken from different stakeholders is sought on a regular basis about infrastructure and learning resources for confirming their persistent satisfaction. The feedback obtained is quantified and analyzed. The IQAC members discuss the bench marks and give quality suggestions for improvement. The statutory bodies discuss the recommendations and final suggestions are recorded and implemented. Feedback from students is taken through class meetings as well as on a structured proforma and corrective measures is taken accordingly to improve the teaching-learning processes. Feedback is taken on regular basis regarding the overall facilities such as computer lab, Library and Reading Room, Games and Recreation, Guidance and Counselling, Remedial Teaching, Transportation, Extra-Curricular Activities etc. The actions to matters of urgent nature are addressed by using the authority straight away. The feedback from parents' is also taken on a feedback proforma meant to check their satisfaction on overall institutional performance. The parent's feedback is taken on facilities provided to the students (like Canteen, Drinking Water facilities, Toilet facilities, Class Rooms etc.) and teaching methodology as well as techniques used by teachers. The academic and behaviour feedback from the students and parents are analysed and the essential corrective measures recommended to faculty members. Teacher feedback on curriculum and college infrastructure is received. At the end of each academic session, the Principal organizes a meeting with teachers to discuss academic planning and devise and revise pedagogical strategies based on the faculty's experience and feedback. Internal Quality Assurance Cell of college takes a feedback from the employers too. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. The alumni of the college who have moved on to higher studies or job additionally give a feedback on a well-structured feedback proforma regarding various aspects related to Faculty, Academic Environment, Management of the college. Alumni of the college also provide feedback on how their years in the institution have helped them to perform well at their places of work/study. The alumni additionally supply constructive tips on helping the students gain extra recognition and improving themselves. Weaknesses, strengths and suggestions on different aspects of college's development are also summarized by analyzing and reviewing the registers of Grievance Redressal Cell, Placement Cell, Old Student Association, Student Profiles and suggestions from suggestion box by Internal Quality

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nill	200	200	198
BEd	Nill	200	200	198
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	396	Nill	29	Nill	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	25	4	2	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is integral part of institution Abhilashi College of Education offers a highly-efficient Mentoring system through which a group of students (consisting of 10-20 students) are assigned to a faculty member at the commencement of the program. College has adopted a well defined mentoring policy for the overall development of the students. Mentors meet their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of major and minor, career guidance and personal problems. The mentors act as guides to the students. The mentoring system of Abhilashi College of Education ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the functions of (a)Mentors are assigned to monitor and guide students throughout the two years.(b)Mentors coordinate with the parents regarding the progress of the students.(c)Mentors also keep track of the mentees' performance all through the two years.(d)Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest.(e)Meet all mentees at least twice a month for the reviewing of proper implementation of the system.(f)Initiate administrative action on a student (when necessary).(g)Give a detailed report of the mentoring system to the Head of the Institute time to time. The Teacher Committee of the Institute discusses the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary. The benefits of Mentoring System are (a)Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels.(b)Individual recognition and encouragement.(c)Psychosocial support at the time of need.(d)Routine advice on balancing of academic and professional responsibilities.(e)Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments.(f)Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development.(g)Students get an exposure to diverse academic and professional perspectives, and experiences in various fields.(h)The mentors lay the foundation for the students to reach greater heights in their professional lives and thereby contributing to lasting personal and professional relationship. The faculty monitors their

progress and reports to teacher-in-charge. This mentoring is for over all development of the students. Faculty member (Mentor) meets the students frequently and discusses various issues including class room lectures, library performances, participation of seminar / conferences and technical event, any academic difficulty faced and career development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
396	29	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	26	3	3	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Reena	Assistant Professor	Guest of honour
2019	Mr. Atul Kaushal	Assistant Professor	Guest of honour
2019	Mr. Arun Kant	Assistant Professor	Guest of honour
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	00	3rd	06/03/2020	27/10/2020
BEd	00	4th	26/10/2020	05/04/2020
BEd	00	1st	09/03/2020	27/10/2020
BEd	00	2nd	23/10/2020	15/07/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a centralized Continuous Internal Evaluation system (CIE) in place methodically assessing all aspects of a students' development throughout the year. This evaluative mechanism is geared towards preparing students for their final examinations conducted by the affiliating university (HPU Shimla), and also for their overall enrichment. The college, through the checks built into the system strives to institute reforms in the said process from time to time as per the need of the situation. Orientation on Evaluation Process: • All concerned stakeholders are informed of Continuous Internal Evaluation through the mentors and meetings of parent teacher association. •

Students are informed of this educational strategy, at the beginning of the First Year during the Orientation Programme . • The Teaching Plan is formulated with the CIE in mind. • Publication of the dates of internal examinations on college notice boards for prior information of students are displayed according to the schedule given by HPU Shimla. The Actual Practice (Types of evaluation): • Evaluation test (Teacher Aptitude Test) after admission to assess the level of understanding and proficiency of the student is conducted . • Periodic class tests. • Midterm examination. • Tutorials. (Tutorials as part of which students have to write term papers, project reports, and also appear for viva-voce are an important addition for 2019-20 session). • Supplementary Examinations. (In some instances supplementary examinations are held to afford another chance to students to clear the test in which they failed to make the grade). Result Analysis and Review Meetings: • The results are compiled by the members of the Result Committee. • These are subsequently analyzed in the Examination Committee meeting presided over by the Principal where the pass percentage is decided through general consensus and special inputs from departmental faculty. • On the basis of this analysis there is the annual preparation and distribution of student's profile which is a unique evaluative practice of this institution. • The Continuous Internal Evaluation (CIE) system is reviewed and modified from time to time in view of the changing requirements of the curriculum. • Though a time frame is prepared at the beginning of the session, suitable modifications are made if University examinations are rescheduled due to General or State level elections, natural calamities or any other emergency. Parents/Guardians Meetings • The Parents/ guardians of students who have failed poorly in the examination are communicated by the faculty and sometimes by the Principal and are advised according to the merit of the case. Advanced and Remedial Classes • Special classes are held after the Selection Tests to help the students prepare better for their upcoming university examinations. • Remedial classes are held for slow learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Abhilashi College of Education prepares the academic calendar every year for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension activities and seminars. For the academic session academic calendar is prepared and followed for conduct of examination and other related activities. Total academic days and all the vacations an academic calendar is scheduled by the academic calendar committee of the college with the guidance of the principal, vice principal and the chairperson of the committee.The academic calendar is displayed on the college website and also shares with the faculty members so as to ensure proper execution. Being a college affiliated to HPU Shimla College follows the academic schedule provided by the university. It is also kept in mind that the regulations and norms which are introduced by the Himachal Pradesh University (HPU) Shimla should be follow at the college with regard, during the preparation of academic calendar for the current academic year. The college prepares its own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the University gives guidelines on the academic schedule as follow: • Commencement of the academic session. • Guidelines of Last working day of the semester. • Term end examination schedule. • Teaching Practice schedule. • The same academic calendar is displayed on institute's website before the beginning of every academic year. It provides plan for the academic year to students, teachers and parents.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BEd	NIL	198	198	100
NIL	BEd	NIL	198	197	99
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/63765939 2296503256.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Abhilashi Education Society	150000	150000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Challenges in the Field of Education	Abhilashi College Of Education	16/08/2019
Impact of Industry - Academia Interface on Development of Educational Institution	Abhilashi College of Education	23/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Guest of honour	Mr. Arun Kant	Govt S.S. School Meramsit,Mandi (H.P)	25/12/2019	Guest Of Honour in Annual Function
Guest of honour	Mr. Atul Kaushal	Shiva college of Education Gumarvin(H.P)	24/11/2019	New Era Vibrations State level inter B.Ed College

Guest of honour	Dr. Reena,	Shiva college of Education Gumarvin(H.P)	23/11/2019	New Era Vibrations State level inter B.Ed College Competition

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	2	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	5	1.93

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

0	0	0	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nill	Nill	Nill
Attended/Seminars/Workshops	Nill	2	Nill	56
Presented papers	Nill	1	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Declamation contest regarding HIV/AIDS	Red Ribbon Club	3	12
HIV Aids awareness Rally, Nukkad Natak	Red Ribbon Club	10	200
Sports Cultural and Declamation Activities	Shiva College of Education Ghumarwin	2	3
Visit to SHRI LAL BAHADHUR SHASTRI MEDICAL COLLEGE NERCHOWK	CSA	3	80
Visit to OLD AGE HOME	CSA	3	80
Shivratri International Fair participation of Jaleb	CSA	3	10
Poster Making on HIV/AIDS AWARENESS	Red Ribbon Club	16	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cleanliness of Old age home	1	The Balh valley kalyan sabha Old Age Home Mandi HP	80
Awareness	1	Gram Panchayat	50

campaign on Tuberculosis	Soyara

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Cleanliness of Old age home	Abhilashi College of Education	Extension Activity	4	76
HIV Aids awareness Rally	Red Ribbon Club	HIV Aids awareness Rally	10	200
Declamation contest regarding HIV	Red Ribbon Club	Declamention contest regardinfg HIV	3	12

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research (Co-guide) Abhilashi University,Chail-	Dr.Neelam	Abhilashi Educational Society	30
Faculty Exchange Research (Co-guide) Abhilashi University,Chailchowk Mandi	Dr.Reena	Abhilashi Educational Society	30
Faculty Exchange Research (Co-guide) Abhilashi University,Chailchowk Mandi	Dr.Sapna Sen	Abhilashi Educational Society	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Practice	Deputy Director elemantry education	Govt schools	16/08/2019	16/12/2019	198

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nill	00	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	4.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
0	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7627	2177150	300	85500	7927	2262650
Reference Books	641	105250	25	4100	666	109350
Journals	18	16770	Nill	Nill	18	16770
Others(specify)	7	350	Nill	Nill	7	350
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
0	0	0	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	37	2	1	2	1	1	1	2	0
Added	2	0	0	0	0	0	0	0	0
Total	39	2	1	2	1	1	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
You Tube Channel (R Lal) Mr. Roshan Lal (Assistant Professor)	https://youtu.be/CdjwnsZ3w6M
YouTube Channel (Varun Dev) Mr.Devender Kumar (Assistant Professor)	https://youtu.be/hQA3cGLFl1s
You Tube Channel (R Lal) Mr. Roshan Lal (Assistant Professor)	https://youtu.be/Wd0QrFvrRPI

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3	2.2	2	1.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms etc. Abhilashi College of Education has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. 1. Maintenance of library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the college. The college has a good stock of texts and references in their library. For enriching of the library, the committee procures some good publications from national and international publishers. The library committee organises reading sessions and competitions among students and teachers, appeals to and organises students, teachers,

alumni, guardians to donate books. 2. Maintenance of the laboratory: The laboratory equipments, specimens, and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirements of the teaching college. Maintenance of the sports facilities: Teacher Incharge of Physical Education takes the responsibilities of the maintenances of the sport facilities. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport teacher and the advisor of the Student Union of the college. Periodically necessary steps have taken by the parent body of the college to develop the sport activities of the students. A pavilion has also been made for the student within the campus, so that the students can enjoy the events of sports Meet, organized in the college. Some of the sports items are kept in boys'/girls' common rooms/ union room and given out for use of students under the monitoring of the Sports cum common room secretaries. Students with excellence and achievements are publicly felicitated and also supported financially to the extent possible. Maintenance of Computers and IT facilities: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradations of the IT resources. There is an ICT incharge in the college which looks after the maintenance of the computers and facilities. Few part-time employees are also entrusted with use and maintenance of thesefacilities. Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every semester it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements are found by the purchase committee. The purchase committee makes the purchases after approval from the Principal. There are projectors in as many as classrooms, besides smart classrooms. Student support and welfare: In the college campus, there is a good environment for the benefit and welfare of Students.

http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637624053419955415.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support/Fee Concession	84	474600
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP SCHEME	55	2900095
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development Programme	21/12/2019	396	Teachers

Classes on Pronunciation Skill (Language lab)	04/10/2019	198	Teachers
Yoga and Meditation week (Online Mode)	21/06/2020	396	Teachers
Environment Education (cleanliness campaign)	01/10/2019	198	Teachers
Workshop on MIS	13/03/2020	396	Resource Person
Workshop on IPR	16/08/2019	198	Resource Person
Basic Communication Skills(Guest Lecture)	10/10/2019	198	Resource Person
Remedial Instruction 2nd Semester 2019-20	28/09/2020	50	Teachers
Remedial Instruction 1st Semester 2019-20	12/02/2020	50	Teachers
Remedial Instruction 4th Semester 2018-20	28/09/2020	50	Teachers

[View File](#)

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	TET Coaching	198	Nill	17	17
2020	Carrier counselling	Nill	198	17	17

[View File](#)

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
Private Schools	58	30	Success Point/Shikha Academy	14	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.Sc	Non-Medical	Govt. College Ghumarwin Abhilashi PG College HPU Shimla	M.Sc.
2019	15	B.Sc	Medical	HPU Shimla Abhilashi PG College MLSM College Sunder Nagar	M.Sc.
2019	2	B.Com	Commerce	VGC Mandi	M.Com
2019	13	B.A	Arts	VGC Mandi MLSM College Sunder Nagar HPU Shimla	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	17
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
C.S.A Formation	Institutional Level	396
Talent Hunt (Freshers Party)	Institutional Level	396
Salad Making	section wise	198
Diwali Celebration(Rangoli Competition)	inter house	198
AIDS Day(AIDS Awareness Rally, Nukad Natak)	Institutional Level	198
AIDS Awareness Campaign(Poster Making, Declamation)	inter house	198

Republic Day(Group Songs, Group Dance, Skit)	Institutional Level	198
Shaheed Diwas	Institutional Level	198
Audition for Miss Himachal 2020	Distt. Level	10
Sports Meet	Institutional Level	198

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	00	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institution creates a platform for the active participation of the students in the various academic and administrative bodies including other activities. At college level, fresh committees are formed under the supervision of faculty and college management. The institution has a well functional student's council with five members i.e. President, Vice- President, Secretary and two executive members which takes part in planning, implementation and execution of all infrastructural, academic, administrative and cultural activities for student benefit and welfare. Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. After commencement of every academic year, fresh committees are formed on voluntary basis under the supervision of faculty and college management. Each committee has a chairperson and two or three faculty members and it also include student members. The institution has various committees along with student representatives like College Student Association , Anti-Ragging committee, Sports committee, Prevention of violence, misbehavior and Harassment against women and Girls, Annual Magazine committee, Placement Cell, Guidance and Counseling, Grievances Redressal Cell, Campus Beautification, Co-curricular activity committee, Extension activity committee, Admission Committee, Teacher Parents Association, Teachers Committee for preparing academic Calendar, IQAC, Red Ribbon club, News, Letter Magazine committee etc., Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. And These Committees ensure proper maintenance and upkeep for growth and development of college. Abhilashi College of Education has a departmental committee i.e CSA (College Student Association) which contribute with their five members, various class/students representatives along with college management in conducting various events in the department. CSA conduct various competitions and programs at department level like seminars, teacher's day, farewell to final year students, various sports activities etc. CSA take participation in extension

activities like Voters Awareness Programme, Swachh Bharat Abhiyan, Tree Plantation, Yoga day, Blood Donation etc., under the supervision of extension activity committee. CSA also give their suggestions for purchase of books, magazines for library. Most of the teaching sessions are arranged with projectors, speakers and ensure usage of new audio-visual techniques. A library committee works regularly to oversee the functioning of the library and various other committees' co-ordinate with each other to enable the students to get maximum exposure and participation and also to avail all the facilities provided by the college. Sports and games are an integral part of the college. Every year, Sports meet will be organized by Sports Committee and student volunteers will help in organizing team events and Individual events. Thus, the student's council has shown significant contribution for enhancing the name and fame of

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

198

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Abhilashi College of Education uses a Professional Management approach to manage the colleges. The Professional Management programme aims to put the concept of innovation into practise in academic and administrative settings. Decentralisation is a management practise with its own significance. It reflects policy development, planning and administration, and office management. The quality initiative, which promotes education to all sections, is overseen by management and administration. Management, Administration, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-Teaching Staff, Red Ribbon Club, and all stakeholders involved in decentralisation and participatory management are all working together to ensure the efficient and smooth working of the College. The College promotes a decentralised and participatory management culture, involving all types of stakeholders in decision-making. The management team believes strongly in decentralisation and participatory management. The administration strives to give the colleges significant autonomy in all areas of decision making. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. Faculties strive to maintain a positive relationship with students, faculty, and the community. The faculties carry out the policies and programmes in an accurate and constructive manner. College faculty members represent ethics and participate in professional ethics education. In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned

to non-teaching staff is to meet and accomplish operational and strategic objectives. The top management gives the Principal and the academic council a lot of freedom and flexibility to lead all of the colleges academic activities. They meet on a regular basis and take the necessary steps to formulate and implement the Colleges strategic plan. As part of the Colleges quality improvement and quality initiative, the IQAC and other statutory Committees are constantly working on quality improvement. At the start of each academic year, all faculty members gather to discuss the smooth operation of the College. Several committees are formed, and responsibilities are assigned to them. The chairman of the committee reports to the principal and IQAC on the decisions planning and implementation. They collect feedback from all of the Colleges stakeholders and take steps to improve the situation as far as they are able, as well as recommending further corrective action to management. The Principal of the College is in charge of administrative and academic duties. Under this process Abhilashi College of educations organized: Practice 1: "Two days Workshop on functions of Management information system in Educational Institution" 16/08/2019 Practice 2: Two days Workshop on "Intellectual Property Challenges in the field of Education" 13/03/2020

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College website, prospectus and handbook contain information about the Institution and the programmes offered. • The prospectus that highlights the details of B.Ed. programme prepared every year and gives details of eligibility norms for admission. • Students from nearby places takes admissions in B.Ed. Course. Therefore the college makes efforts to give admission to all eligible students. They are provided counselling in selecting their optional subjects. To get admission, it is mandatory for the students to qualify B.Ed. entrance Test conducted by Himachal Pradesh University Shimla. The online admission procedure is followed by the students according to the norms prescribed by the University.
Industry Interaction / Collaboration	the internship programme for B.Ed. students is prescribed in the syllabus by the H.P. university. The duration of the internship in 2nd semester one month and 3rd semester 4 month internship is collaboration with different Middle, high and senior secondary schools
Human Resource Management	"Workshop on Importance of Management information system in Education Institution"

Library, ICT and Physical Infrastructure / Instrumentation	The College has provided all infrastructures which in turn provides best physical ambience for the faculty in terms of adequate library, ICT, etc• The multipurpose hall was built in the campus and is used for Morning Prayer and for conducting other cultural activities. • Open seating space for boys and girls were developed. • The facilities provided for ICT based teaching and learning in the college are maintained.
Research and Development	It is necessary in the teaching learning process to make it more innovative and scientific with accordance of the scenario our faculty members follows the integrated approach and merge themselves in the academic world of research by promoting the faculty development programme , innovative pedagogy to enhance the teaching skills on behalf of their personal , professional development and motivate the teachers for Research , Ph.D.. and publications of research paper.
Examination and Evaluation	The IQAC insists on conducting evaluation process throughout the year. • The College adheres to the regulations, rules, procedure and pattern provided by the University. The Examination Committee looks into the matter in an objectives and impartial manner through the well established channel. • The term examination are conducted twice during a semester. At the end of the term the University took final examinations under strict surveillance. • Various tools for the Comprehensive Evaluation are used like written test, Oral test, Project work, Observation, Home assignment, Analysis, Group discussion, Quiz competition, Seminar etc. The online Examination forms filled by the students according to the dates given by Himachal Pradesh University Shimla. Research and Development It is necessary in the teaching
Teaching and Learning	With the motto 'All round personality development of the students, the IQAC encourages the innovative and creative teaching learning process in an integrated form. • Teachers deploy a multiple teaching learning strategy for effective delivering of the prescribed syllabus taken up for teaching course.

	ICT based teaching methods are adopted. • The college has provided facilities like the Internet, WiFi, LCD projectors, laptops, software, educational CDs, and Science laboratories with modern equipments. • Student's feedback is collected trough TES (Teacher Evaluation by Students) to enhance the learning among students.
Curriculum Development	The IQAC plays an important role in the Quality Drive regarding the curriculum. • The teaching plan is prepared in view the Principal and Vice- Principal. Syllabus Completion Reports are collected. The feedback regarding trenching methodology and content presentation is taken for the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	To the support of the students admission committee is framed, remedial and advance teaching is provided to the students. The facility of the book bank, question bank, reference books, national journals, survey book, Dictionaries, health and physical cum yoga recourse centre facilities, are also available. Financially challenged students received scholarship through Govt, based scheme and fee concession is given to the needy students by the institution.
Examination	Presently, the examinations of the course is conducted at college level guideline given by University. All the circulars, notices of the University related to examination are received through email provided by the University and are answered through email as well as by post. • The question papers of all the university
Planning and Development	Planning and development of the building management of the college faculty members, an architect, an engineer, contractor, office staff to assist with the planning and execution of vertical extension of the college, planning for infrastructure associated with the new wing.
Administration	All the circulars, notices from the Himachal Pradesh University, notices from Government of Himachal Pradesh and from UGC regarding all college academic and administrative activities are

	received through only email. Many numbers of notices and circulars are put on the University website. • The colleges regularly go through the inbox of email for important circulars and notices and are answered by mail. • The college website contains all the important information about the institution, college, courses, faculty profile, all the academic and administrative information, all the important circulars and notices which facilitates e-governance.
Finance and Accounts	Financial planning and implementation involves the participation of teachers and non-teaching staff. Every grant to the college is discussed with the management authority for each beginning of the academic year. The library committee prepares and plans for the book budget with planning.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Two days Workshop on functions of Management information system in Educational Institution	Two days Workshop on functions of Management information system in Educational Institution	16/08/2019	17/08/2019	25	6
2020	Two days Workshop on Intelle	Two days Workshop on Intelle	13/03/2020	14/03/2020	25	6

| 2019 | One Day Personality Developm ent Programme | One Day Personality Developm ent Programme | 21/12/2019 | 21/12/2019 | | 25 | 6 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Day Personality Development Programme	29	21/12/2019	21/12/2019	1
Orientation Program Regarding Functioning of Abhilashi College of Education	29	05/08/2019	11/08/2019	7
Faculty Development Program on Education	29	08/07/2019	14/07/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	29	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Interest free loan facility for teaching. • EPF for staff members releasing salary less than Rs.6500/-per month. • Casual, earned, medical and study leave. • Accidental insurance facility for staff members. • Use of computers, printing and	• Interest free loan facility for non-teaching • EPF for staff members releasing salary less than Rs.6500/-per month. • Casual, earned, medical leave. • Accidental insurance facility for staff members.	• Post metric scholarship for students • Hostel facility for girls • Fee concession to the students who belong to the weaker section of the society • Preventions of violence, misbehavior and harassment against women in the college during working hours.

| Xerox facility for carrying own study/research works. • Grievance redressed mechanism for all employees adopted by Abhilashi Educational Society (parent body of the college). • Sponsoring staff for professional development programs. | | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

To ensure financial compliance, the College has established a mechanism for conducting annual internal and external audits of financial transactions. The internal financial committee of the College conducts an annual internal audit. The committee thoroughly verifies the income and expenditure details, and the internal audit compliance report is submitted to the Colleges management via the principal. An external agency conducts an external audit once a year. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the start of each fiscal year, the principal submits to management a budget allocation proposal that takes into account the recommendations of all department heads. The college budget includes both recurring and non-recurring expenses such as salaries, electricity, internet charges, maintenance costs, stationery, other consumable charges, and so on. The accounts department will keep track of expenditures in accordance with the budget established by management. The costs of depreciation for various items purchased in previous years are also computed. Process of the internal audit: An internal financial committee audits all vouchers on a yearly basis. The expenses incurred under various headings are thoroughly scrutinized by verifying the bills and vouchers. If a discrepancy is discovered, it is brought to the attention of the principal. Every year, the same procedure is followed. Process of the external audit: According to government regulations, the colleges accounts are audited on a regular basis by chartered accountants. After the audit, the auditor ensures that all payments have been duly authorized, and the report is sent to management for review. Any questions that arise during the auditing process will be addressed as soon as possible, along with the supporting documentation, and within the time limits specified. During the preceding years, the College received no major audit objections. All of these mechanisms demonstrate the Colleges financial transparency and adherence to financial discipline in order to avoid defalcation of funds or properties at all levels. The audited statement is duly signed by the management and chartered accountant authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Abhilashi University	400000	Maintenance of boundary wall
[View File]()		

6.4.3 – Total corpus fund generated

2157263

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Abhilashi University	Yes	Abhilashi Educational Society
Administrative	Yes	C.A appointed Abhilashi Educational Society	Yes	Abhilashi Educational Society

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents appreciated the: • Job fare organized by placement cell • Healthy and congenial environment provided to the students • Competitive Exam coaching

6.5.3 – Development programmes for support staff (at least three)

• Workshop on MIS • Interest free loan facility for non-teaching • Casual, earned, medical leave. • Accidental insurance facility for staff members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Maintenance of Infrastructure • Maintenance of boundary wall • Water cooler facility

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guest Lectures from Eminent Personalities	05/10/2019	10/10/2019	10/10/2019	230
2020	Preparation of Question Bank for each course	06/01/2020	01/03/2020	15/04/2020	430
2020	Preparation of MCQs for each Subjects	06/01/2020	14/03/2020	28/03/2020	430
2020	Preparation of TET	06/01/2020	14/03/2020	14/05/2020	430

2019	Organization of Talent Hunt function to locate different abilities among the students	05/10/2019	15/10/2019	15/10/2019	430

(row above "modules")

	modules				

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Declamation and Poster Making on HIV/AIDS and Awareness Rally and Nukkad Natak	02/12/2019	03/12/2019	157	43
A guest lecture on "Philosophical thoughts of Vivekananda"	20/01/2020	20/01/2020	311	87
Guest Lecture on Gender Equity	20/12/2019	20/12/2019	311	87

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental consciousness and sustainability The institution follows the 3R's Reduce, Reuse and Recycle for the management of waste within the campus. The management has signed an agreement with the municipal corporation, functioning at Ner Chowk. Abhilashi College of Education aims to extract the maximum practical benefits from waste products and to generate comparatively a minimal amount of waste. Waste management includes storage, collection, transport, handling, recycling, disposal and monitoring of waste management. (i). Solid waste management: The solid waste procedures are collected in appropriate dustbins. The biodegradable waste like the vegetable, food waste, garbage, leaves and other degradable waste are disposed by means of manure pits. In five to six months the compost is converted into manure, which can be used as manure for garden plants maintained in the campus. (ii). Electronic waste management: Electrical waste like telecommunication waste, electrical waste, metal waste, circuit boards, socket connectors, PVC, insulated copper wires, and aluminium cable etc are sent to the authorized recycling unit for proper disposal.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	02/12/2019	1	Awareness Rally and Nukkad Natak	Awareness	200
2020	Nill	1	22/02/2020	1	Cleanness	Environment	80

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Human Value and Ethics	26/12/2019	Human values refer to the basic inherent moral inclinations towards kindness, honesty, loyalty, love, peace, sympathy, truth etc. that enhance fundamental goodness of human beings and society at large. They are the values that human beings cherish and hold in common, consciously and otherwise, in most of the places and times and practice them. Human values help in understanding the

		attitude, motivation, behavior, and also influence one's perception about the world. They enable the interpretation of "right and wrong" and provide the ways to understand humans and organizations.Human values and professional ethics are complementary to each other. Whereas human values convey personal conviction, ethics describe the accepted principles and standards of conduct about moral duties and virtues as applied to an organization. Codes of professional ethics guide the stakeholders of an organization about the desirable and undesirable acts related to the profession. The underlying philosophy of having professional ethics is to make people follow a sound uniform ethical conduct. The success of an institution's mission and vision is driven by valuebased ethical behavior of its committed faculty members, officers, staff and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Talent Hunt (Freshers Party)	15/10/2019	15/10/2019	398
Mehndi Competetion on Karva Chauth	16/10/2019	16/10/2019	200
Diwali Celebratations	25/10/2019	25/10/2019	200
Guest Lecture on Human Values and Ethics	10/12/2019	10/12/2019	200
Republic Day Celebrations	24/01/2020	24/01/2020	398

A visit to old age home	22/02/2020	22/02/2020	80
Mahatma Gandhi Condolance Ceremony	30/01/2020	30/01/2020	398
Sports Meet	11/03/2020	12/03/2020	398

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Proper segregation, disposal and recycle methods to be adopted for different wastes generated on campus like paper, plastic waste from the canteen, and different types of e-waste.

Annual green and environmental measures like plantation to be taken by the college to make campus eco-friendly.

All the high-energy consumptive lamps be replaced with LED bulbs.

Use of thermocol is strictly banned in the campus.

Use of public transport and vehicle pooling to be encouraged among staff and students.

Students are encouraged to recycle the different waste materials for creative work during activities and festival celebrations in the college.

Use of Plastic bags is strictly banned in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES (2019-2020) In addition to the main motto Vidya Dadaati Vinayam (Education creates Politeness). The vision of Abhilashi College of Education is appropriately summed up by Swami Vivekanand's quote we want the education by which character is formed, strength of mind is increased. The intellect is expanded and by which one can stand on ones own feet.Abhilashi College of Education was established in 2003 and right from that time it endeavored to provide quality teacher education to the prospective teachers. For maintaining a standard in providing quality teacher education, the College is accredited with "A" grade by National Assessment and Accreditation Council. Best Practices I Title of the Practice: ORGANIZATION OF JOB FAIR BY THE COLLEGE. A job fair, also referred commonly as a job expo or career fair or career expo, is an event in which employers, recruiters, and schools give information to potential employees. Job seekers attend these while trying to make a good impression to potential coworkers by speaking face-to-face with one another, filling out résumés, and asking questions in attempt to get a good feel on the work needed. Likewise, online job fairs are held, giving job seekers another way to get in contact with probable employers using the internet. In colleges, job fairs are commonly used for entry-level job recruitment. Job seekers use this opportunity to meet with an employer and attempt to stand out from other applicants and get an overview of what it is like to work for a company or a sector that seems interesting to the applicant. Benefits of Career fairs • Career fair talks are useful as they give general info on how to, for instance write a CV or how to prepare for an assessment centre. • They are a great place to do some info research since the companies at careers fairs provide huge amounts of information and experience about different sectors. • Great place to be networking with the staff. Tips for job seekers at careers fairs • Dont stay silent, mingle and show interest by asking questions. • Dressing professionally. • Follow up after via connection to LinkedIn or I-want-to-know-more type of e-mail. Objectives of the Practice: Job fairs give you opportunities to meet with representatives from many employers. The purpose of

going to a job fair is not to ask for a job but to develop relationships that might lead to a job. So, the noble goals of the practice are as follows: • To organize the Job Fair for teaching profession • To establish the relationship and positive interaction with various settlement of School or Coaching authorities. • To settle the trained trainees in various educational institutions. • To encourage the Job aspirants in respect of Teaching profession. • To make a good impression to potential trainees by speaking face-to-face with one another • To help them trained for filling out résumés • To provide special assistance to students for filling out résumés • To promote equality among trainees. Impact of the Practice: During the course of this practice, some general issues arise. It is critical for the cells coordinator to double-check all activities created by trainees and supervised by experts. Our coordinator focused her thoughts and decided to provide better and more advanced teaching practices to trainees with the assistance of faculty members. The full support and participation of this colleges faculty is ensured during the process. It was also important to maintain the colleges and administrations criteria, but in the end, we succeeded, and our trainees were satisfied with the special teaching practices imparted by the team of experts. Best Practices II Title of the Practice: STUDENTS MENTORING SYSTEM Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. They can serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times. The Context: The current class teaching scenario wherein only the class teacher alone is in contact with the student of respective class to some more extent. However rest of the faculties have not enough interaction with the students. To overcome this barrier. the college has introduced the student mentoring system to fulfill the following tasks. . To take interest in developing students career and well being. To have interpersonal and professional relationship with mentees. Some faculty limit the responsibilities of mentoring to simply discharging their role as advisor however, assigned advisors are more effective who play important role in development of future of students. The role of advisor is limited to guiding academic progress but the role of mentor is focused on advancing students career through interpersonal relation that facilitate sharing guidance experience. Objectives of the Practice: The objectives of the SMS (Student Monitoring System) include: • To help fresh students understand the challenges and opportunities present in the Institute and develop a smooth transition to campus life. • To counsel academically weak students and to play an important role in helping troubled students cope with academic, extra-academic and personal problems. • To provide positive guidelines to students in the institute. • To proactively try to identify problems of the general student populace and to bring them to the notice of the concerned authorities. • To ensure regularity and punctuality of students through counseling sessions. • To establish a first line of communication for each student with the institution • To create a sense of oneness among students with the institution. • To identify and mitigate psychology societal and other issues faced by students and coursed there or refer them to experts for remedy. • To make the students be self-aware of their strengths and weakness and take necessary remedial action. • To Monitor the various aspects of student's progress regarding teaching learning. The Practice • Each faculty member is the mentor of a group of 20 to 25 students allocated to him/ her by the Head of the Department. Those faculties will continue to be the mentors for the same group of students till their graduation. • The teacher mentor collects personal information from the ward

without touching sensitive issues or forcing any information out of the wards and then provides the needed counseling to the wards. • Critical issues are brought to the notice of the Head of the Department. • The teacher meets the wards informally outside class hours as well and guides them regarding their career options. • A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes. • When the students enter the college, they get lost in the crowd with too many students in the same class coming from different backgrounds these students face stress of complex course, peer pressure, and emotional immaturity. Therefore, it is the need of the hour to intervene and introduce mentorship program to this vulnerable group. Responsibilities of Mentors The teacher mentor will perform the following functions • Meet the group of students at least twice a month. • Maintain a mentor-mentee detail progressive record of the student. • Keep contact details of students and parents. • Send letter to parents/guardian for parents meet and also contact parents/guardian if situation demands. • Continuously monitor, counsel, guide and motivate the students in all academic pursuits. • Advises students in their career development/professional guidance. • Keeps contact with the students even after their graduation. • Intimates HOD and suggest if any administrative action is called for. • Identify hobbies and fields of their interests. • Guide and motivate to improve their results. • Know their academic and psychological needs and guiding them accordingly. • Encouragement and Orientation provided in developing enthusiasm to participate in multi-skilled activities such as curricular, co-curricular and extra-curricular. Evidence of Success:- Effective mentoring good for mentors, mentees and good for the discipline. One of the successes to implement mentoring system is the dropout rate of the college minimized. The students attendance per class has increased remarkably. For mentees Student Teacher strong bond is developed. It has helped to improve communication skills, social skills. Students felt connected and shared their difficulties. For College Mentoring system has been highly appreciated by the mentees parents. The discipline has been improved in the college campus. Involvement of knowledge indirectly set a role model as a mentor in front of students. Mentor is introduced to the important issues of students. Mentor as a caring adult has to improve communication skills. Mentors developed insight for students problems and stress. Mentor experience the problems of mentees and get closer to students from different socio economic status. Mentors felt, it is an opportunity to cooperate adolescents to nurture career.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/63765934114
1378121.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The vision of the Abhilashi College of Educationis to mold and empower students in the pursuit of knowledge, values, and social responsibility and help them achieve excellence in various fields, thereby also preparing them to face global challenges. The main vision of the institution is to maintain, sustain and improve the quality of teachers and teacher educators and to inspire them to be self-sufficient, innovative, and creative, always in search of better ways, means, and methods to achieve the ultimate common goal of quality education.The Institution has never faltered in Inspiring the students in the pursuit of knowledge, values, and social responsibility.Besides the teaching process, to develop the intellectual and reasoning qualities of the students and for the all-round development, every

year Debate competition, poem recitation, essay writing, Slogan writing, Rangoli making, poster, and G.K competition are organized by the IQAC of the college. To encourage the students, the winner students are awarded in the different types of activities in every academic year.The Institute has established its distinctive approach towards this comprehensive vision by modeling it in the form of service to the society, through students to organize events to develop their skills, multidisciplinary internship development, Ethical and Human value development. (a) Skill Development: The Institution arranges skill enhancement programs to develop their skills for example – Personality enrichment, Employability skill development, Entrepreneurial development, Language skill development, etc., (b) Projects: Students at the B.Ed. degree course takes up Internships in Schools which gives them hands-on training in their field of interest. (c) Ethical and Human value Development: Ethical values are the foremost interest of the institution, Students are motivated to visit orphanages, old age homes, and celebrations of different special days and festivals. The Vision of the college focuses on four aspects essentially: Global Standards, Value-based Education, Interdisciplinary Research, and Sustainable Development. The positive outcomes are achieved by designing the curriculum to meet the global requirements and through teaching-learning methods blended with ethical values. The structured induction of the student into the curriculum enables them to visualize the career opportunities and the approach towards achieving them. The institute provides a platform for business Startups to develop their ideas into teaching-learning.facilitates the students to work on innovative project ideas. The faculties of the college are using innovative teaching technologies to impart quality education to the students. The college is equipped with smart classrooms. PPT's and other online facilities are used as the mode of teaching. ICT and smart rooms are other features of teaching techniques. The campus is WI-Fi and this facility is also available for the students and faculty. Every year sports competitions are arranged/conducted in the college for physical development along with the mental development of the students. In our college students are provided with career counseling for employment and higher education. Our motto is to enrich the knowledge, research attitude, and skills among students. Our students will become well-educated leaders and global citizens excelling to address the challenges of the 21st century.

Provide the weblink of the institution
http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/63765933569 4945472.pdf

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS OF THE INSTITUTION 2019-2020 Abhilashi College of Education has a clear vision and mission to improve the academic, social, cultural, moral and ethical values by planning some good practices for the near future. Internal Quality Assurance Cell (IQAC) of the Abhilashi College of Education has planned some visionary aspects and some important tasks to be implemented in the coming days. Some of the important parameters under the future planning are listed below: 1) To apply and conduct of NAAC Cycle-3 Accreditation. 2) Clean Green and Polythene free Campus. 3) Workshop for students on Skill development Programme 4) Organization of more Seminars/Workshops on Use of ICT in Quality Teaching Learning 5) More ICT enabled class-rooms. 6) Online feedback system for students other stakeholders. 7) To ensure quality of academic programs. 8) To organize variety of co-curricular activities for holistic development of student in present competitive world. 9) To make resurgence portal functional. 10) To embrace technology and digital initiatives, further to the development of skills and research and enable our students to have access to lifelong learning, we shall aim to become a leader in technology enabled teaching - learning. 11) To develop focused Centres of Excellence on areas with potentially large societal

impact in alignment with Indias development goals. 12) To promote the faculty for more research work. 13) To cover the total-campus of college under solar electricity. 14) Library facility will be enhanced by new books E- sources. 15) To organize Job Fairs for placement of students frequently in the college campus by nearest Schools. 16) To motivate the faculty for minor major research projects to provide more infrastructural facilities 17) Sport facilities equipments to be made available in the auditorium for indoor games. 18) To implement dustbins for waste material in every floor. 19) Installation of ILMS (Library Management Services) Software.